

Doc Order Form

Acct. Exec/ Acct. Mgr. _____ Today's Date _____
Loan # _____ Borrower Last Name _____ Signing Date (wet state) _____
Broker Processor _____ E-mail _____ Phone _____

Vesting & Property

All borrowers names as they will appear on loan docs _____
_____.

Vesting: _____ POA YES No
↑
(must be approved by underwriter before signing)

Property Address _____

Loan Program: _____ Purpose _____ LTV _____

Loan Amount \$ _____

Settlement Agent / Escrow Info.

All loan docs will be sent directly to escrow to prepare entire package for signing

Company _____ Escrow Officer _____ Escrow # _____

Contact _____ E-mail _____ Phone # _____

Pricing / Fees

All loan documents are subject to fee verification. If APR on the Final TIL violates TILA guidelines, re-disclosure is required and waiting periods apply accordingly

Broker Compensation _____ % + \$ _____ = _____

Do you have affiliates? Yes No

If yes, will this affiliate be paid on this transaction? Yes No

Name of affiliates: _____

3rd Party Fees Invoices needed with Doc Order

	Fee	Due	POC	Appraisal Pass-through To Broker
Appraisal Due	\$ _____			Yes No
Credit Report	\$ _____			Impound:
Processing Fee	\$ _____			Yes No Tax Only
Other Fee	\$ _____			

Authorized Signature _____ Date: _____

NMLS# _____

Please Note:

The lock terms must agree with your loan approval. Any change must be approved by underwriting and will delay your loan documents by 24 hours.

Wet States require 48 hour turn time once docs are ordered. HUD approval is issued by funder before loan docs are released

Please send your doc request to:
docs@pacbaylending.com